

How to Manage an Accident

1. Call 911 for Police or an ambulance if needed. (In most states, if there is no bodily injury, you are to remove the vehicles from the road.)
2. Fill out the Accident Log Sheet and provide your insurance information to the other driver. FYI - It is typically the insurance companies or attorneys that determines who is at fault – so you don't have to readily have someone admit who was at fault.
3. Call their insurance company at the scene, if possible, to verify they do have coverage and that it hasn't lapsed.
4. Call your own tow company. If the tow company that shows up says they have to tow your vehicle to their lot refuse the tow. **DO NOT ALLOW THEM TO TOW YOUR VEHICLE TO THEIR HOLDING LOT AS THERE WILL BE ADDITIONAL CHARGES.**

We recommend you have your vehicle towed to a

- * Body Shop
- * Repair Shop
- * Your home

- not to the police impound lot as you will be charged for this.

5. Take pictures with a camera or your phone from all different angles. They may come in handy later as we all tend to forget things in stressful situations. Insurance companies like looking at them too.
6. Move your vehicle if it may cause other drivers to have an accident. Otherwise, do not move your vehicle until a law enforcement officer tells you to.
7. If you hit an unattended vehicle, you must make an effort to find the owner or driver. If you are unable to locate the owner of an unattended vehicle, you are required to leave a note indicating your name and contact information, and a brief description of the accident.
8. **If you are out of town** and don't know who to contact - if there is one, call the local AAA Office. Have them recommend a tow company and body or repair shop. AAA is usually a very good source for recommendations even if you are not a member.

Sallas Auto Repair

11110 Hickman Mills Dr.
Kansas City, MO 64134
816-765-6060



www.SallasAuto.com
24 Hr. Appointments

Sallas Auto Repair

9220 W. 87th Street
Overland Park, KS 66212
913-381-4555

Hours: 7:30 am - 6:00 p.m. **Monday - Thursday**
7:30 am - 5:00 p.m. **Friday**
Saturday - OP ONLY 8:00am - 1:00pm

Accident Log Sheet

Date of Accident: _____

Time of Accident: _____



Other Driver Contact Information

Driver's license numbers: _____

Name: _____

Phone Numbers: _____

Address: _____

City, State, Zip: _____

Insurance Company: _____

Insurance Agent & Phone Number: _____

List of Passengers: _____

Police Officer Information:

Badge Number: _____

Name: _____

Police Station They Are From: _____

Police Report Number: _____

Tickets Written: _____

Witness Contact Information

Driver's license numbers: _____

Name: _____

Phone Numbers: _____

Address: _____

City, State, Zip: _____

What They Saw: _____

Other Drivers) Contact Information

Driver's license numbers: _____

Name: _____

Phone Numbers: _____

Address: _____

City, State, Zip: _____

Insurance Company: _____

Insurance Agent & Phone Number: _____

List of Passengers: _____

Police Officer Information:

Badge Number: _____

Name: _____

Police Station They Are From: _____

Police Report Number: _____

Tickets Written: _____

Witness Contact Information

Driver's license numbers: _____

Name: _____

Phone Numbers: _____

Address: _____

City, State, Zip: _____

What They Saw: _____

Write a complete description of the accident. Include weather conditions, estimated speeds and as much precise information as you can observe. Take photographs if a camera is available. _____

Notify your insurance company of the accident as soon as possible if you plan to place a claim.

Your Signature: _____ **Date:** _____

Sallas Auto Repair, Inc.



11110 Hickman Mills Drive 9220 W. 87th Street
Kansas City, MO 64134 Overland Park, KS 66212
816-765-6060 913-381-4555

Hours: 7:30 am - 6:00 p.m. **Monday - Thursday**
7:30 am - 5:00 p.m. **Friday**
Saturday - OP ONLY 8:00am - 1:00pm

24 Hour Online Appointments: www.SallasAuto.com

After Hours:

Call Nick Sallas' Cell Phone - 913-593-9115

Tow Services:

J's Southland Tow Service
816-560-6933
24-Hour Service, Friendly, Trustworthy

Collision Shop - 2 to choose from:

<u>Richard's Auto Salon</u>	<u>Santa Fe Body, Inc</u>
13420 U.S. 71	8717 Lenexa Dr
Grandview, MO 64030	Overland Park, KS
816-767-0707	913-894-6090

Road Side Assistance: 816-622-0530
MO HWY Patrol: *55 or 816-622-0800
KS HWY Patrol: *47 or 913-782-8100